The Hope Foundation Application Form

Please return to [julielaking@hope-foundation.org.uk](mailto:julielaking@hope-foundation.org.uk) or The Hope Foundation, 1 Grange Road, Middlesbrough, TS1 5BA.

|  |  |
| --- | --- |
| **Position Applied for:** | **Role I’m seeking:** Choose an item. |
| **Surname:** | **Forname:** |
| **Address:** | |
| **Postcode:** | **Email address:** |
| **Mobile no:** | **Preferred Pronouns:** Choose an item. |

**Do you hold a current driving licence?** Choose an item.

**Are there any restrictions in you taking up employment in the UK?** If yes, please provide details here.

Please answer the following on a separate sheet If you are not typing on the document directly:

* Why I am applying for this job:
* Please detail your motivation in applying for this job. Include the experience, achievements and strengths you could bring to the role and how you meet the person specification.
  + Role Objectives: Describe how you will meet the objectives and personal specification of this role.

Training & Education

|  |  |
| --- | --- |
| **Languages you speak** |  |
| **Languages you read and write** |  |

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| --- | --- | --- |
| **Qualification Gained** | **Training Provider/College/School** | **Date** |
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Employment

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| --- | --- | --- | --- |
| **Name & Address of Employer** | **Job title and duties** | **Rate of pay** | **Reason for Leaving** |
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**Notice required in current post:**

**Please note any other employment or volunteering you would continue with if you were successful in this position:**

Leisure

**Please note here your leisure interests, sports, hobbies and other pastimes**

Health Details

**Do you have any health condition or impairment which affects how you carry out day to day activities?**

**Please let us know if we can make any reasonable adjustments which would help you attend an interview or carry out a job effectively.**

**Please list all absences from work in the last 12 months and the reasons for these:**

Criminal Record

Please note any criminal convictions except those spent under the Rehabilitation of Offenders Act 1974. If none, please state. In certain circumstances employment is dependent upon obtaining a satisfactory basic disclosure from the Disclosure and Barring Service.

References

Please note the names and addresses of two persons from whom we may obtain both character and work experience references.

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Name** | **How does this person know you?** | **Email address** |
| **1** |  |  |  |
| **2** |  |  |  |

Declaration

1. I confirm that the above information is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment contract offer.
2. I agree that the organisation reserves the right to require me to undergo a medical examination. All information will be processed according to the Data Protection Act and that your permission will be sought prior to the organisation contacting a doctor.
3. I agree that should I be successful in this application, I will, if required, apply to the Disclosure and Barring Service for a basic disclosure. I understand that should I fail to do so, or should the disclosure not be to the satisfaction of the company, any offer of employment may be withdrawn or my employment terminated.

Signed: Date: