



OUTDOOR JOB VACANCY



KIDZ KONNEKT

Company limited by guarantee No: 6993614
Registered Charity Number 1138691

jobapplicationpack2009



WELCOME

Dear Applicant

Thank you for your interest in working at Kidz Konnekt on the Konnekt Outdoors project.

Kidz Konnekt is a Children and Young Peoples Charity that has been operating for 20yrs delivering a wide range of Youth Services to young people aged 8-19yrs of age. Based within the service we have a range of projects namely an open access Youth Service, Emotional Health & Wellbeing service and the Outdoor Activities project.

We are looking for talented Outdoor Instructors who really want to support children and young people re-engage in the Outdoors. As a big part of this role, we want instructors to join our Team who can support the delivery of a range of outdoor adventure activities and educational sessions.

We are looking forward to reading your application and should you have any questions please feel free to drop us an email: Admin@kidzkonnekt.co.uk

Yours Sincerely

Alan Lonsdale
Youth Development Manager



KIDZ KONNEKT

Company limited by guarantee No: 6993614
Registered Charity Number 1138691

jobapplicationpack2009



AIMS AND OBJECTIVES

Kidz Konnekt is a Children and Young People's Charity set up in 2004. The objects for which the Company is established are to act as a resource for young people up to the age of 25 (twenty-five) years of age living in the North of England by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:

- (a) Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent, mature and responsible individuals;
- (b) Advancing education;
- (c) Relieving unemployment;
- (d) Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life of such persons.

PROJECT SPECIFIC INFORMATION:

Konnekt Outdoors is a Social Enterprise initiative of Kidz Konnekt Children and Young Peoples Charity. We provide a range of outdoor activities and education sessions from our Youth & Community Centre based at Eston Leisure centre. The activities we supply include Hill Walking, Woodland Days, Coastal Explore, Rock Climbing, Archery, Team Building, Camping and Residential's alongside a wide range of educational curriculum linked school based sessions.

We can operate from the centre and its surrounding grounds, on an outreach basis to other organisations and also taking great advantage of our location and its varied and stunning countryside we provide field trips to many destinations of interest. Konnekt Outdoors team is delivering high quality Outdoor Learning programmes to improve physical health and mental wellbeing, increase attendance and attainment, improving confidence and raising aspirations, increasing environmental awareness, increase local biodiversity and develop local green spaces to be more accessible. The Team worked with 350 individual Children and Young People last year and delivered 356 sessions.

We are a newly registered Duke of Edinburgh centre, the only one in South Tees. We hope to bring the ability to engage with and complete DofE to all local Young People.



KIDZ KONNEKT

Company limited by guarantee No: 6993614
Registered Charity Number 1138691

jobapplicationpack2009



JOB DESCRIPTION

POST TITLE: Outdoor Education & Activities Leader

POST GRADE: £22,430 - £25,000

RESPONSIBLE TO: Youth Development Manager & Senior Outdoor Officer

RESPONSIBLE FOR:

- Develop and deliver projects to support the work of Kidz Konnekt
- Organising, delivering and monitoring Outdoor Adventure & Educational Activities
- Lead and direct a team of trainees with the support of the Senior Outdoor Officer
- Develop School Partnership, Alternative Ed and Enterprise Initiatives to generate income
- Develop and deliver DofE programmes for schools and the community
- Organise and deliver outdoor themed projects/activities from a Youth Club setting
- Monitor, create and develop safe outdoor practice within the Organisation

DUTIES AND RESPONSIBILITIES:

- To establish contact and work with young people within the community with a view to developing their outdoor experiences and education.
- To enable young people to identify issues affecting their lives and develop a programme of activities designed to address those issues. In doing so, young people should be actively encouraged to participate in the planning.
- To work closely with the Senior Outdoor Education Officer in delivering the Project Outcomes.
- To establish effective working relationships with other professional and voluntary bodies that encourage and practice partnership working in the delivery of services for C&YP
- To establish and maintain relationships with schools and youth organisations to generate income for the Konnekt Outdoors Enterprise
- To attend all relevant meetings pertinent to the post.
- To produce and/or present written or oral reports as, and when, required or requested.
- To carry out all work to Kidz Konnekt policies, procedures and values
- To take responsibility to meet targets and deadlines as per agreed work plans
- All employees are expected to demonstrate a commitment to the principles of Equal Opportunities, both in relation to employment and service delivery.
- The above duties and responsibilities cannot totally encompass or define all tasks, which may be required of the incumbent. The outlined duties and responsibilities may, therefore, vary from time to time without materially changing either the character or level of responsibility. These factors are reflected in the post grade



KIDZ KONNEKT

Company limited by guarantee No: 6993614
Registered Charity Number 1138691

jobapplicationpack2009



PERSON SPECIFICATION

FOR THE POST OF: **Outdoor Education & Activities Leader**

EDUCATION AND KNOWLEDGE	ESSENTIAL	DESIRABLE	EVIDENCE
<ul style="list-style-type: none"> • Outdoor Leadership/instructor Qualification/s • Recognised Qualification in Youth Work • Teaching / training qualification or similar • Good standard of education including GCSE English and Maths or equivalent 	*	* * *	AF AF AF AF
EXPERIENCE			
<ul style="list-style-type: none"> • Wide experience of outdoor activities with youth people • Sound knowledge and experience in DofE or similar programmes • Experience of Youth work • Proven success of network and partnership working and/or work within a multi-disciplinary environment. • Evidence of setting up innovative and creative projects that respond to young people's needs and help them acquire personal, social and educational skills that improve their prospects • Experience of working with schools and school groups • Experience of Forest Schools • Experience of facilitating active involvement and participation practices in partnership with young people • Proven group work and leadership skills • Experience of monitoring and evaluating youth work initiatives 	* * * * * * *	* * * *	AF AF/SS/I AF/SS/AI AF/SS/AI AF/SS/I AF/SS AF/SS AF/SS AF/SS/AI AF/SS/AI
SKILLS			
<ul style="list-style-type: none"> • Commitment to anti-discriminatory practice, social inclusion and participation of young people in decision-making processes of personal choice. • Ability to maximise the use of community facilities and resources. • Ability to motivate and inspire young people to visualise and achieve their personal vision and potential. • Ability to work flexibly and on own initiative with minimal supervision. • Excellent communication skills including use of I.T. • Ability to drive a mini bus 	* * * * *	 * *	AF/SS AF/SS AF/SS AF/SS/P/AI AF/SS/I AF



PERSON SPECIFICATION

FOR THE POST OF: **Outdoor Education & Activities Leader**

PERSONAL	ESSENTIAL	DESIRABLE	EVIDENCE
<ul style="list-style-type: none"> • Commitment to a Youth Work value approach • Commitment to working flexibly including evenings and weekends 	<ul style="list-style-type: none"> * * 		<ul style="list-style-type: none"> I I
SPECIAL REQUIREMENTS	ESSENTIAL	DESIRABLE	EVIDENCE
<ul style="list-style-type: none"> • Driver • Access to vehicle 	<ul style="list-style-type: none"> * 	<ul style="list-style-type: none"> * 	<ul style="list-style-type: none"> AF AF

EVIDENCE KEY

- AF – Application Form
- AI – Additional Information
- I – Interview
- P – Presentation
- SS – Supporting Statement



APPLICATION FORM

Please complete in black ink or type and return via mail/email address for the attention Alan Lonsdale
Kidz Konnekt Reference No: YSW

1. POST APPLIED FOR

Post applied for

2. PERSONAL DETAILS

Title (Mr, Mrs, Ms etc)

Surname:

Forenames:

Address:

Postcode:

Tel no:

Mobile tel no:

Work (if appropriate):



3. QUALIFICATIONS & TRAINING

Qualification obtained	Type and level (eg GCSE, degree etc)	Date obtained

4. NON QUALIFICATION COURSES AND FURTHER TRAINING

Details	Date

5. REFERENCES

Please give the names and addresses of two referees (where applicable one of these should be your current or last employer, if not currently employed)

Name: Address: Tel no: Job title: May we take up references prior to appointment of post Yes <input type="checkbox"/> No <input type="checkbox"/>	Name: Address: Tel no: Job title: May we take up references prior to appointment of post Yes <input type="checkbox"/> No <input type="checkbox"/>
--	--



6. PRESENT OR LAST EMPLOYER

Name and address of employer:

Job title:

Salary:

Date started:

Date left (if applicable):

Main duties and responsibilities:

7. PREVIOUS EMPLOYMENT

Please list all employment including unpaid and voluntary work (most recent first)

Dates employed	Employer name and address	Employer name and address	Position held



8. STATEMENT IN SUPPORT OF THE APPLICATION

In completing this section you must refer specifically to Kidz Konnekt's requirements for the post as identified in the Person Specification

Please provide a detailed statement of the skills, knowledge and experience that make you suitable for this job. Please continue on separate sheet if required.



9. SUPPORTING INFORMATION

a) How many days have you been absent from work due to illness in the last two years? days

b) Are you subject to any current or outstanding disciplinary actions or legal proceedings? Yes No

If yes please give details below

c) Are there any restrictions on you taking up employment in the UK Yes No

If yes please give details below

d) This post will be subject to an enhanced disclosure by the Criminal Records Bureau. Having a criminal record does not automatically prevent you from being considered for a post. Our short-listing process will focus on your abilities, skills, experience and qualifications and any convictions will be considered only in relation to their relevance to the post and risk imposed.

Please state any criminal convictions except those spent under the Rehabilitation of Offenders Act 1974.

IF NONE, PLEASE STATE



10. EQUAL OPPORTUNITIES

Kidz Konnekt supports Equal Opportunities Employment and is a 'Positive about Disabled People' employer. All disabled applicants who meet the minimum criteria for the job vacancy will be offered an interview. Please give below details of any disability you have.

11. DATA PROTECTION INFORMATION

The personal information supplied by you on this application form will be used only to consider your application for employment with Kidz Konnekt.

The information you supply on the Equal Opportunities Monitoring Information Form will be used for those purposes stated only and will be retained in an anonymised form so that it cannot be linked to individual applicants.

The information you supply will be retained only as long as necessary for the purpose of recruitment and monitoring.

12. DECLARATION

I confirm that, to the best of my knowledge, the information I have given is full, accurate and complete and I understand that if I provide false information or deliberately omit relevant information this may lead to the decision that my application cannot be considered any further, the withdrawal of offer of appointment or by dismissal without notice if I have been appointed.

Signature

Date



EQUAL OPPORTUNITIES MONITORING INFORMATION

We are committed to equal opportunities in employment. As part of this policy, all applicants for employment are requested to complete this section for the purposes of monitoring the policy. It will be separated from the application. The information it contains will not be used in deciding whether or not to invite you to interview or offer you employment.

As an equal opportunity employer, we aim to ensure that no job applicant or employee receives less favourable treatment on the grounds of age, sex, race, colour, marital status, religion, ethnic origin, nationality or sexual orientation. Please help us achieve our aim by completing the following:

Position applied for:

Date of birth:

Gender: Male Female

Disability:

Do you consider yourself to have a disability? Yes No

Are you registered disabled? Yes No

I would describe my race or ethnic origin as (please tick as appropriate)

White British	<input type="checkbox"/>	White Irish	<input type="checkbox"/>	White Other	<input type="checkbox"/>
Black African	<input type="checkbox"/>	Black British	<input type="checkbox"/>	Black Caribbean	<input type="checkbox"/>
Black Other	<input type="checkbox"/>	Indian	<input type="checkbox"/>	Bangladeshi	<input type="checkbox"/>
Pakistani	<input type="checkbox"/>	Chinese	<input type="checkbox"/>	Other	<input type="checkbox"/>

If other please specify: